Graduate Woman International

**33rd Triennial and Centenary Celebration**

Caroline Spurgeon Centenary Fellowship 2019

**Application Form**

**Deadline to apply is 1 December 2018. All applications MUST be submitted via email to fellowships2019@gwi.graduatewomen.org**

*It is essential that you read carefully the accompanying application and guidelines before filling in the application.*

*All questions on the form must be answered; if any question is not relevant to your application insert N/A as the answer. Applications which do not use this official form, fail to provide the required information or exceed a specified word limit will automatically be rejected.*

##### PERSONAL DATA

1. Title (Professor, Dr, Mrs, Ms, Miss):
2. Family name:
3. First name:
4. Other names:
5. Date of birth (day/month/year):
6. Nationality/ies:
7. Country of permanent residence:
8. Country where currently residing if different from permanent residence:
9. How long have you been there?
10. Do you plan to return to work in your home country (Yes or No)?

If Yes, what is your expected date of return?

**GWI MEMBERSHIP STATUS**

1. Are you a member of a National Federation or Association (NFA) (*Yes or No*)?

If Yes, give name of NFA and provide evidence of current membership.

1. If not a member of an NFA, are you a GWI independent member (*Yes or No*)?

If Yes, provide evidence of current membership.

1. If applying as a non-member, have you paid the required administration fee as per the Caroline Spurgeon Centenary Fellowship Guidelines (*Yes or No*)?

If Yes, provide evidence of payment.

**SUMMARY OF REQUEST FOR SUPPORT**

1. Will the fellowship grant be used for research OR for study OR for training?
2. Title of proposed research OR nature of proposed study or training:
3. Field of study:
4. How is your proposal relevant to GWI’s mission and policies?
5. Name and address of university/institution at which you are enrolled in a PhD programme (give full postal address):
6. Have you already completed a year of this PhD programme (Yes or No)?

If Yes, provide official evidence of completion.

If No, will you have completed it, as required, by the application deadline of 1 December 2018?

1. Will any of the research/study/training for which you are seeking a GWI award be carried out at another university or institution (Yes or No)?

If Yes, please state its name, full postal address and email address and provide a letter from this university/institution confirming your acceptance

1. Expected starting and completion dates of this research/study/training
2. Number of months for which GWI support is requested:
3. Beginning and ending dates of period for which GWI support is requested:
4. Amount requested from GWI in Swiss francs (CHF); (The amount must not exceed 12 000 CHF.)

##### ABSTRACT OF RESEARCH, STUDY OR TRAINING PROPOSAL AND ITS RELEVANCE TO GWI’S MISSION, AIMS AND OBJECTIVES:

*(See the guidelines for a list of elements that could be covered in your abstract but note that this section must explain how you see your proposal as relevant to GWI’s mission policy. Your abstract must not exceed 500 words. Please use only the space provided in the box below.)*

**WRITE TEXT HERE: DO NOT EXCEED 500 WORDS**

##### FINANCIAL DETAILS - BUDGET

1. Applicants should provide reliable estimates for the expenses below during the period for which support is requested. Please indicate all amounts in Swiss francs; estimates in other currencies will not be considered.
2. Requests for support should not exceed either 12 months or CHF 12’000. The period of support must take place within the period, 31August 2019 to 1September 2020.
3. Total estimated costs: (*in Swiss francs - CHF)*

# Tuition & Fees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + - 1. Accommodation & Subsistence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      2. Travel \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      3. Books and Materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      4. Other\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
         1. Total costs: ========================
      5. Amount requested from GWI: ========================

1. Give details of the "other" costs listed above, if any:
2. Indicate the specific areas for which you are requesting funding. Note that travel expenses up to 2000 CHF are allowed if, and only if, your proposal requires you to travel away from the university at which you are enrolled for purposes such as fieldwork, archival research or special training. You may not claim travel expenses for travelling between your country of normal residence and the university in which you are enrolled.
3. Indicate the amount and source of any other funds which you know you will have available to help pay for the research/study/training for which you are requesting an award. Include salary, personal funds and any other fellowships/scholarships/grants you have already been awarded toward this proposal.
4. Amount Source of funds Exact name of award/given by whom
5. List any other fellowships/scholarships/grants for which you have applied but have not yet received a decision *(including amount, exact name of award, given by whom)*. If successful, you must notify GWI immediately.
6. If there is a substantial difference between your estimated costs and the GWI award offered plus the funds listed above, how do you plan to cover this deficit?

##### EDUCATIONAL BACKGROUND

* 1. Beginning with the most recent period of study, list any post-secondary educational institutions attended *(giving name, city & country*), dates of study, disciplines and any degrees, diplomas or certificates obtained*:*

University/Institution Dates of study Discipline Degree/Diploma/Certificate

* 1. List any awards or fellowships you have held, giving places of study, dates and amounts of awards:

Title of Award/Fellowship University/Institution Dates held Amount of Award

* 1. List up to 10 of your publications (articles, books, or theses) with full bibliographic references. Place asterisks by the five most significant*. (You may be required to provide hard copy of these.)*

##### LANGUAGES (*Please indicate whether ability to read, speak and write is excellent, fair or minimal.)*

1. First language:

2. Other languages:

##### EMPLOYMENT HISTORY

* 1. Beginning with your most recent occupation, list up to five positions held *(include title/nature of the position, name and address of employing institution, and dates of employment):*
  2. Position or activity you hope to take up upon completion of your research/study/training:

##### REASONS FOR UNDERTAKING THIS RESEARCH/STUDY/TRAINING

Write a brief paragraph **of no more than 250 words** explaining your reasons and giving any further information about yourself that you consider relevant. You might include one or more of the following points: how this project will further your own career and where you see yourself in ten years’ time; contribute to your home country or the international community, be of value to a specific sector of the population; advance knowledge in or be applicable to your disciplinary field.

**WRITE TEXT HERE: DO NOT EXCEED 250 WORDS**

##### YOUR CONTACT INFORMATION:

* 1. E-mail (valid email required):
  2. Alternate E-mail (valid email required):
  3. Permanent street address:
  4. Mailing address (if different from above):
  5. Telephone:
  6. Mobile phone:
  7. Fax:

##### REFERENCES

##### Title, name, position, postal address, email address, telephone number and fax number of three referees chosen to provide your letters of reference. (*You are responsible for sending them the Guidelines for Referees, obtaining their consent to act and asking them to send references direct to* [fellowships2019@gwi.graduatewomen.org](mailto:fellowships2019@gwi.graduatewomen.org%20%20)

##### *One reference should be your principal academic supervisor for the six months immediately preceding submission of the application*):

##### ATTESTATION OF ACCURACY AND TRUTH

##### Full Name and date: In typing your full name, place and date in the space below you are attesting that the information provided in the application is accurate.

NAME:

PLACE:

DATE:

**SUMMARY FOR PRESS PURPOSES**

We would appreciate it if you would provide below a brief summary of no more than 400 words of your academic and professional background, along with a short description of the research/study/training for which you are seeking a GWI award. This information will be used in GWI’s newsletter and website and will also be made available for use in press releases by your National Federation or Association in the event that you should be chosen to receive the 2019 Caroline Spurgeon Centenary Fellowship. The description should be interesting and use terms easily understood by the general public.

**WRITE TEXT HERE: DO NOT EXCEED 400 WORDS**